Canoeing

Hazard Classification	Description of Risk	Current Risk Control/s Measures implemented at our school	Risk Rating Refer to OHS Risk Management Procedure			Further Control/s to be implemented Measures to be taken by our school to eliminate or reduce impact of the risk	Revised Risk Rating After implementing Treatments		
			Consequence	Likelihood	Risk Level		Consequence	Likelihood	Risk Level
Collision with an object	**Description:** There is a risk of injury to participant due to colliding with an object. **Causes:** Capsizing and hitting head on object. Hit by paddle. Boat falling from trailer. Hitting submerged objects.	• Participants to wear appropriate safety equipment. • Participant instructed not to dive at any time or jump into water of unknown depth. • All equipment used as per manufacturer's instructions and recommendations. • Participants are instructed in the safe handling of equipment. • Staff assess water conditions and identify any relevant hazards. • Ensure water briefing is performed • Students not to load/unload boats from trailer	**Moderate**	**Possible**	**Medium**				
Slips, Trips & Falls	**Description:** There is a risk of injury to a participant due to slips, trips and falling. **Causes:** Wet and slippery surfaces Games during activity Poor foot placement	• Participants to wear appropriate safety equipment • Participants to wear appropriate footwear • Games and skill development exercises to be appropriate to the participants' competency level. • Brief participants about not standing up in moving water	**Minor**	**Possible**	**Medium**				

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		• Participants instructed not to dive or jump into water of unknown depth • Participants to be instructed on appropriate behaviour and the risks of slips, trips and falls.							
Manual Handling	**Description:** There is a risk of injury to a participant due to moving and lifting heavy equipment. **Causes:** Poor lifting technique. Item is too heavy or awkward. Lifting and moving boats and equipment Returning participants to water craft	• A staff member will provide instructions and supervise carrying of heavy objects to/from/around water. • Ensure that lifting is done correctly as per manual handling procedures. • All trailers to have jockey wheels fitted • Instruction and supervision provided on how to empty boats • Instruction and supervision provided when rescuing boats • Children work in groups of at least 6 to move canoes. • Demonstrate correct lifting technique prior to moving canoes. • All lifting and carrying supervised by staff	**Major**	**Unlikely**	**Medium**				

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Environment	**Description:** There is a risk of injury to participants due to weather conditions **Causes:** Inappropriate PPE Exposure to cold Exposure to sun & heat Hit by lightening High winds	• Monitor weather and warnings during program. • Use pre planned sheltered waterways in stormy conditions and avoid open crossings. • Participants to wear appropriate clothing for the weather conditions. • Limit immersion in water. • Participants taught appropriate rescue procedures. • Cancel/modify activity pending weather and/or water conditions. • Participants should be advised to apply sunscreen before setting out in the morning and again in the middle of the day. • Ensure that all participants are wearing hats if appropriate	**Major**	**Unlikely**	**Medium**				
Environment	**Description:** There is a risk of injury due to water environment. **Causes:** Entrapment	• Participant to wear appropriate clothing for the weather conditions • Limit immersion in water • Participants to wear appropriate safety equipment • Participants briefed about	**Severe**	**Rare**	**Medium**				

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			Consequence	Likelihood	Risk Level		Consequence	Likelihood	Risk Level
	Capsize Submerged underwater Long exposure in water Poor physical ability	moving in water environment. • Entrapment hazards are identified. • Brief participants on both known and unknown natural dangers							
Environment	**Description:** There is a risk of injury to a participant due to a falling object. **Causes:** Tree falling Branch falling	• Monitor weather and warnings prior to and during activity • Paddle clear of vegetation during high winds • Assess areas you intend to stop with a group for tree health and safety. Prioritise cleared areas in times of high winds.	**Major**	**Rare**	**Medium**				
Environment	**Description:** Potential Blue green algae bloom **Causes:** Warm nutrient rich waters with not much water movement	• Blue Green algae presents a risk to humans who are directly exposed to or consume the algae. Symptoms may include skin irritation, flu like symptoms and gastrointestinal illness. • Check for any Blue green algae alerts for water body to be utilised – LaTrobe City notifications • Follow recommendations from water manager	**Moderate**	**Unlikely**	**Medium**				

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			Consequence	Likelihood	Risk Level		Consequence	Likelihood	Risk Level
Separation	**Description**: Students are separated from the main group while on the lake.	• Lake Narracan is a safe enclosed waterway. • Route outlined using visual land marks prior to setting off. • Weather conditions monitored and assessed regularly. • Define boundaries established through visual landmarks. • A motorised water craft supports every canoe session and monitors student welfare and progress.	**Rare**	**Minor**	**Low**				
Collision/ Impact	**Description**: There is a risk of injury to a participant due to boats colliding/impacting other objects **Causes**: Hand/finger caught between two canoes. Collision involving trees Collision with submerged objects Impact with submerged object during capsize Impact by other canoe	• First aid kits are carried to all sessions. • Mobile phones are carried by all permanent staff. • Paddles must be carried vertically. • Brief 'No deliberate collisions' • In the event of an un-avoidable collision ensure all body parts remain inside the canoe. • Brief participants regarding hazards ie. trees, submerged objects and paddles/boats.	**Possible**	**Moderate**	**Medium**				

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	or paddle								
Capsize	A canoe is overturned and the occupants fall into the water.	• Emergency procedures are clearly discussed prior to each session. • All Students wear correctly fitted PFD's (type 2). • Students are instructed not to stand in canoes and to keep centre of gravity low • A motorised water craft supports all canoe sessions. • Staff are equipped with walkie talkies to enable immediate lines of communication • Weather conditions are regularly monitored	**Minor**	**Possible**	**Medium**				
Sensitised Response	**Description**: Participant has an allergic reaction or anaphylactic episode **Causes**: Insect bite Ingestion of allergen	• Woorabinda staff always carries a mobile phone and first aid kit to every canoeing lesson. • Woorabinda staff hold a Level 2 First Aid qualification. • Asthma • Walkie Talkies are carried by permanent staff & 1 VT. • All identified anaphylactics carry	**Severe**	**Rare**	**Medium**				

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		Epi Pen, another with VT, a third with staff. • A motorised craft supports all canoe sessions • Avoid areas known for bees, wasps and ants.							
Environment	**Description**: There is a risk of injury to a participant due to weather whilst in water environment **Causes**: Severe weather conditions Prolonged exposure to sun. Long exposure in water Low-none physical ability	• Weather conditions monitored continuously throughout all canoe sessions. • Participants to wear appropriate clothing for the weather conditions • Participants to wear appropriate safety equipment • Limit immersion in water • Sessions will be cancelled in the event of a lightening event • Access to drinking water available in all canoe sessions • Sunscreen to be applied before and during sessions exposed to sun. • Hats provided to provide protection from the sun	**Moderate**	**Possible**	**Medium**				
Environment	**Description:** Risk of injury or illness due to bites and stings	• Instruct participants about the risk of bites and stings • Avoid areas when there is a high chance of bites or stings	**Major**	**Unlikely**	**Medium**				

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	Causes: Snake bite Insect bite or sting Stinging plants	• Staff to carry first aid kit and maintain first aid qualifications							